

FRIENDSHIP HEIGHTS VILLAGE CENTER WORKSHOP PROPOSAL

(Please note: completion of this form is for Friendship Heights Village Center reference only and does not constitute an agreement between the performer and the Village Center. Please complete form in its entirety. Incomplete forms will not be considered.)

Name of Instructor _____

Contact Information (phone and email)

Address _____

Proposed date or time range (month/year) _____

Title of workshop _____

Length of workshop _____

Target audience _____

Proposed fee per student _____

Please use a separate sheet for the following:

*Summary of proposed program (Please limit to 125 words) _____

*Website to view sample of workshop (if applicable) _____

*Set up/ tech requirements

*Media and Social Media promotion to be completed by instructor

Submit proposals to Anne O'Neil, Program Director

*Email- aoneil@friendshipheightsmd.gov

Fax- 301-907-3922

Or mail: The Friendship Heights Village Center
4433 South Park Ave. Chevy Chase, MD 20815

AHO/ 3/11/19