



# Village of Friendship Heights FY 2022 Budget

## REVENUES

Property tax <sup>1</sup>	\$630,000
Income tax <sup>2</sup>	1,406,000
Municipal Revenue Sharing <sup>3</sup>	95,245
Gas/highway tax <sup>4</sup>	64,000
Parking violation income <sup>5</sup>	250,000
4602 N. Park Ave. rental	60,000
Interest income <sup>6</sup>	50,000
Village Center rental income	15,000
Permit and license fees <sup>7</sup>	15,000
Newsletter ad income	30,000
Center program/misc. income <sup>8</sup>	7,000
<b>TOTAL REVENUES</b>	<b>\$2,622,245</b>

## EXPENDITURES

### General Government

1 Elections	\$0
2A Financial admin./accounting <sup>9</sup>	12,000
2B Administrative costs <sup>10</sup>	12,000
2C Memberships and conferences <sup>11</sup>	25,000
2D Legal counsel and consultants	25,000
2F Village Council reports	3,000
3A Salaries <sup>12</sup>	824,000
3B Health/life/family benefits <sup>13</sup>	191,000
3C F.I.C.A.	63,500
3E Retirement contribution <sup>14</sup>	64,000
4A Xerox copiers	1,000
4C Heating/cooling maintenance	12,000
4D Security system maintenance	4,500
5C Building/general liability ins. <sup>15</sup>	13,752
6 Telephone and utilities	45,000
7 Hospitality and special events <sup>16</sup>	20,000
8A Equipment and supplies <sup>17</sup>	15,000
8B Office and building furniture	5,000
8D 4602 N. Park maintenance	10,000
8E Computer equip./supplies	3,000
8F Center maintenance - repairs	25,000
8G Maintenance service <sup>18</sup>	25,000
<b>Total General Government</b>	<b>\$1,398,752</b>

### Public Safety

9A Security patrol contract	\$120,000
9B Police Field Office <sup>19</sup>	4,000
9C Security vehicle maintenance <sup>20</sup>	12,000
<b>Total Public Safety</b>	<b>\$136,000</b>

### Public Works

10 Bus contract <sup>21</sup>	\$485,000
11A Street maintenance	10,000
11B Sidewalk maintenance	20,000
11C Snow removal	50,000
11D Storm drain maintenance	0
12A Waste collection <sup>22</sup>	15,000
12B Recycling	3,500
13 Street lighting	25,000
14 Street signs	1,000
15 Trees	15,000
16 Villagescape <sup>23</sup>	14,000

### Total Public Works

**\$638,500**

### Health/Education/Social Serv.

17B Health/social services <sup>24</sup>	12,000
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### Total Health/Ed/Social Serv.

**\$12,000**

### Recreation and Parks

18C Lecture fees	10,000
18D Musicians' fees	20,000
18E Instructors' fees	0
18F Trip fees	0
18G Art/theme shows	3,000
18I Consumable supplies	6,000
18K Lunches/brunches/teas	14,000
18M Center special events <sup>25</sup>	40,000
19 Reading Room materials	4,000
20C Village newsletter	29,000
21A Village parks: electricity	2,000
21B Village parks: water	7,000
21C Village parks: fountain maint.	20,000
21D Village parks: lighting maint.	3,000
21E Village parks: furniture	2,000
21F Village parks: walkway maint.	0
21G Art fund	3,000
23 Landscaping contract	100,000
24 Arborist contract	15,000

### Total Recreation and Parks

**\$278,000**

### Total Operating Expenditures

**\$2,463,252**

### Surplus/(Deficit)

**\$158,993**

### TOTAL EXPENDITURES

**\$2,622,245**

## **FOOTNOTES**

### **Revenues**

- 1 The special tax rate for the Village of Friendship Heights (not less than 4¢/\$100 nor more than 20¢/\$100 on assessments based on 100% of value), set by the Friendship Heights Village Council, was 4¢/\$100 in FY2021 and is proposed to be 4¢/\$100 for FY2022, which begins July 1, 2021.
- 2 Estimate reflects the portion of the County tax rate returned to the Village from state filings.
- 3 An agreement between the County and municipalities (including special tax districts) requires the County to reimburse special tax districts for a portion of certain expenditures, which currently include park maintenance, health services, and road maintenance.
- 4 This amount is derived from a State formula based on the number of registered vehicles at Village addresses.
- 5 Parking violation income is collected by Montgomery County. The Village revenue share is 75%.
- 6 Interest is from Village funds placed in State approved investments. Interest on the Capital Improvements and OPEB Funds, included in the audit figure, is not included in the budget.
- 7 Permit fees are paid by contractors who occupy public rights-of-way (streets and sidewalks). By law, the fees defray only the reasonable administrative costs of maintaining the permit system and are currently \$250. Certain license fees are also received from the State.
- 8 Includes a percentage of art sales and commission from produce market sales.

### **Expenditures**

- 9 Includes the annual audit and financial statements required by law.
- 10 Includes taking of the minutes for the monthly public Council meetings, postage and stationery. May also include contracted administrative support.
- 11 Includes Maryland Municipal League dues and conventions attended by Council and/or staff.
- 12 Salaries of seven full-time and six part-time employees. (The Center is open seven days a week and four evenings until 9 p.m.) Volunteers provide additional support to staff.
- 13 Covers costs of health insurance and life insurance provided to qualifying employees.
- 14 Council contribution to employee retirement plan.
- 15 Includes Workers Compensation, Public Officials Liability, Fidelity Bond, and Building/General Liability.
- 16 Volunteer/staff annual appreciation dinner, condolence flowers, and holiday decorations.
- 17 Includes general cleaning products, restroom paper supplies, copier paper, and office supplies.
- 18 Contract for maintenance supplies and supplemental cleaning at Village Center. Maintenance employees were added to Village staff in November 2020.
- 19 Cost to maintain Police Field Office at 4602 North Park Avenue.
- 20 Cost of security vehicle provided by security contractor.
- 21 Contract for operation of shuttle bus, including vehicle, drivers, maintenance, insurance.
- 22 Includes collection of Center trash and recyclables and park trash six times per week. A community shredding service, twice per year, is also included.
- 23 Cost to install and maintain flower baskets on streetlight poles.
- 24 Includes cost of nurse consultation services and other health related programs.
- 25 Cost of four major seasonal events each year.