

**FRIENDSHIP HEIGHTS VILLAGE COUNCIL
TREASURER'S REPORT
AS OF JANUARY 31, 2021**

General Fund

Cash on Hand—End of last fiscal year	5,404,223.32
Receipts—Operations not including reimbursements	
Fiscal year to date	1,547,628.42
Rental Deposits & other adjustments	<u>.00</u>
Subtotal	<u>6,951,851.74</u>
Disbursements—Operations including reimbursements	
Fiscal year to date	(1,137,669.94)
Rental Deposits & other adjustments	<u>(3,100.00)</u>
Total Cash on Hand General Fund 1/31/21	<u>5,811,081.80</u>

Capital Improvements Fund

Cash on Hand—End of last fiscal year	53,342.72
Receipts—Fiscal year to date	45.04
Disbursements—Fiscal year to date	<u>(37,537.21)</u>
Total Cash on Hand Capital Improvements Fund 1/31/21	<u>15,850.55</u>

OPEB Trust Fund Reserve

Cash on Hand—End of last fiscal year	1,332.97
Receipts—Fiscal year to date	3,001.39
Disbursements—Fiscal year to date	<u>(3,000.00)</u>
Total Cash on Hand OPEB Trust Fund Reserve 1/31/21	<u>1,334.36</u>

FRIENDSHIP HEIGHTS VILLAGE COUNCIL
4433 SOUTH PARK AVENUE
CHEVY CHASE, MARYLAND 20815

Profit & Loss [Budget Analysis]

January 2021

2/3/21

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	Selected Period	Budgeted	\$ Difference
REVENUES			
Property taxes			
A-Real property taxes- current	\$53,916.33	\$58,000.00	-\$4,083.67
B-Real property taxes-prior	\$118.00	\$0.00	\$118.00
C-Personal prop tax-current	\$5,210.19	\$0.00	\$5,210.19
D-Personal prop tax-prior	\$129.63	\$0.00	\$129.63
E-Business corp taxes-current	\$0.00	\$0.00	\$0.00
F-Business corp taxes-prior	\$0.00	\$0.00	\$0.00
Total Property taxes	\$59,374.15	\$58,000.00	\$1,374.15
G-Income taxes	\$16,474.58	\$12,000.00	\$4,474.58
H-Gasoline-highway taxes	\$0.00	\$5,667.00	-\$5,667.00
I-Permits & Licenses	\$14.10	\$1,250.00	-\$1,235.90
J-Revenue sharing	\$0.00	\$0.00	\$0.00
K-Rentals-community center	\$0.00	\$1,250.00	-\$1,250.00
L-Programs-community center	-\$416.89	\$583.00	-\$999.89
M-Parking violations	\$10,083.75	\$20,833.00	-\$10,749.25
N-4602 Rental Income	\$0.00	\$5,000.00	-\$5,000.00
O-Newsletter income	\$1,466.97	\$2,500.00	-\$1,033.03
P-Duplicating income	\$0.00	\$0.00	\$0.00
Q-Produce sales commissions	\$472.40	\$0.00	\$472.40
R-Telephone commission	\$0.00	\$0.00	\$0.00
S-Other income	\$0.00	\$0.00	\$0.00
T-Interest income	\$1,433.12	\$6,667.00	-\$5,233.88
Total REVENUES	\$88,902.18	\$113,750.00	-\$24,847.82
EXPENDITURES			
GENERAL GOVERNMENT			
1-Elections	\$0.00	\$0.00	\$0.00
2A-Financial admin & account.	\$108.89	\$250.00	-\$141.11
2B-Administrative costs	\$650.83	\$1,000.00	-\$349.17
2C-Memberships & Conferences	\$1,560.00	\$1,000.00	\$560.00
2D-Legal counsel & consultants	\$2,715.60	\$2,083.00	\$632.60
2F-Village council reports	\$0.00	\$3,000.00	-\$3,000.00
3A-Salaries	\$65,621.47	\$62,250.00	\$3,371.47
3B-Health & life insurance	\$15,252.46	\$12,125.00	\$3,127.46
3C-FICA	\$5,399.48	\$4,792.00	\$607.48
3D-Workers compensation	\$0.00	\$0.00	\$0.00
3E-Retirement Contribution	\$4,785.57	\$4,833.00	-\$47.43
4A-Xerox Copiers	\$63.57	\$83.00	\$19.43
4B-Aquarium	\$0.00	\$0.00	\$0.00
4C-Heating & cooling maint	\$948.00	\$1,000.00	-\$52.00
4D-Building security maint	\$410.00	\$0.00	\$410.00
5A-Public officers liab ins	\$0.00	\$0.00	\$0.00
5B-Treasurer's bond	\$0.00	\$0.00	\$0.00
5C-Building & general liab ins	\$0.00	\$0.00	\$0.00
6-Telephone & utilities	\$4,412.07	\$3,750.00	\$662.07
7-Hospitality & special events	\$2,021.56	\$400.00	\$1,621.56
8A-Equipment & supplies	\$192.25	\$1,250.00	-\$1,057.75
8B-Office & building furniture	\$0.00	\$0.00	\$0.00
8D-4602 N. Park maintenance	\$210.15	\$833.00	-\$622.85
8E-Comput equipment & supplies	\$0.00	\$250.00	-\$250.00
8F-Center maint & repairs	\$0.00	\$2,083.00	-\$2,083.00
8G-Maintenance service	\$128.80	\$11,250.00	\$11,121.20
Total GENERAL GOVERNMENT	\$104,480.70	\$112,232.00	-\$7,751.30
PUBLIC SAFETY			
9A-Security patrol contract	\$5,418.55	\$10,000.00	-\$4,581.45
9B-Police Field Office	\$53.43	\$333.00	-\$279.57
9C-Security vehicle maint	\$649.25	\$1,000.00	-\$350.75

FRIENDSHIP HEIGHTS VILLAGE COUNCIL

Profit & Loss [Budget Analysis]

January 2021

2/3/21

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	Selected Period	Budgeted	\$ Difference
Total PUBLIC SAFETY	<u>\$6,121.23</u>	<u>\$11,333.00</u>	<u>-\$5,211.77</u>
PUBLIC WORKS			
10-Bus contract	\$33,900.00	\$40,000.00	-\$6,100.00
11A-Street maintenance	\$0.00	\$0.00	\$0.00
11B-Sidewalk maintenance	\$0.00	\$0.00	\$0.00
11C-Snow removal	\$8,523.80	\$15,000.00	-\$6,476.20
11D-Storm drain maintenance	\$0.00	\$0.00	\$0.00
12A-Waste collection	\$1,011.00	\$2,000.00	-\$989.00
12B-Recycling	\$100.00	\$292.00	-\$192.00
13-Street lighting	\$2,011.58	\$2,083.00	-\$71.42
14-Street signs	\$0.00	\$0.00	\$0.00
15-Trees	\$0.00	\$0.00	\$0.00
16-Villagescape	\$1,007.00	\$1,167.00	-\$160.00
Total PUBLIC WORKS	<u>\$46,553.38</u>	<u>\$60,542.00</u>	<u>-\$13,988.62</u>
HEALTH, SOCIAL & SHOPPING			
17B-Health & social services	\$0.00	\$1,000.00	-\$1,000.00
17C-Housing program	\$0.00	\$0.00	\$0.00
17D-Rothstein Scholarship	\$0.00	\$0.00	\$0.00
Total HEALTH, SOCIAL & SHOPPING	<u>\$0.00</u>	<u>\$1,000.00</u>	<u>-\$1,000.00</u>
RECREATION AND PARKS			
18C-Lecture fees	\$650.00	\$833.00	-\$183.00
18D-Musicians fees	\$0.00	\$1,000.00	-\$1,000.00
18E-Instructors fees	\$0.00	\$0.00	\$0.00
18F-Trip fees	\$0.00	\$0.00	\$0.00
18G-Art & theme shows	\$0.00	\$250.00	-\$250.00
18H-Equipment purchases-R & P	\$0.00	\$0.00	\$0.00
18I-Consumable supplies	\$187.42	\$500.00	-\$312.58
18J-Art supplies	\$0.00	\$0.00	\$0.00
18K-Lunches, brunches, etc.	\$222.38	\$1,167.00	-\$944.62
18L-Hospitality	\$0.00	\$0.00	\$0.00
18M-Center special events	\$0.00	\$10,000.00	-\$10,000.00
18O-Bamberger Current Events	\$0.00	\$0.00	\$0.00
19-Reading room materials	\$391.23	\$333.00	\$58.23
20C-Village newsletter	\$1,908.00	\$2,417.00	-\$509.00
21A-Village Parks-electricity	\$98.91	\$167.00	-\$68.09
21B-Village Parks-water	\$75.33	\$0.00	\$75.33
21C-Village Parks-fount maint	\$0.00	\$0.00	\$0.00
21D-Village Parks-light maint	\$132.24	\$250.00	-\$117.76
21E-Village Parks-furniture	\$0.00	\$0.00	\$0.00
21F-Village Parks-Walk Maint	\$0.00	\$0.00	\$0.00
21G-Art Fund	\$0.00	\$250.00	-\$250.00
23-Village Parks-landscaping	\$6,627.19	\$8,333.00	-\$1,705.81
24-Arborist	\$520.00	\$1,250.00	-\$730.00
Total RECREATION AND PARKS	<u>\$10,812.70</u>	<u>\$26,750.00</u>	<u>-\$15,937.30</u>
CAPITAL IMPROVEMENTS FUND			
26-Cap. Improve. Fund Deposit	\$0.00	\$0.00	\$0.00
DEBT SERVICE			
25A-Interest	\$0.00	\$0.00	\$0.00
25B-Interest	\$0.00	\$0.00	\$0.00
25C-Principal	\$0.00	\$0.00	\$0.00
25D-Service charges	\$0.00	\$0.00	\$0.00
Suspense	\$0.00	\$0.00	\$0.00
Total DEBT SERVICE	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Total EXPENDITURES	<u>\$167,968.01</u>	<u>\$211,857.00</u>	<u>\$43,888.99</u>
Net Profit / (Loss)	<u>-\$79,065.83</u>	<u>-\$98,107.00</u>	<u>\$19,041.17</u>

FRIENDSHIP HEIGHTS VILLAGE COUNCIL
4433 SOUTH PARK AVENUE
CHEVY CHASE, MARYLAND 20815

Profit & Loss | Budget Analysis|

July 2020 through January 2021

2/3/21

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	Selected Period	Budgeted	\$ Difference	Budgeted
REVENUES				
Property taxes				
A-Real property taxes- current	\$607,690.87	\$610,000.00	-\$2,309.13	\$630,000.00
B-Real property taxes-prior	\$1,456.20	\$0.00	\$1,456.20	\$0.00
C-Personal prop tax-current	\$19,434.27	\$0.00	\$19,434.27	\$0.00
D-Personal prop tax-prior	\$3,292.27	\$0.00	\$3,292.27	\$0.00
E-Business corp taxes-current	\$0.00	\$0.00	\$0.00	\$0.00
F-Business corp taxes-prior	\$0.00	\$0.00	\$0.00	\$0.00
Total Property taxes	\$631,873.61	\$610,000.00	\$21,873.61	\$630,000.00
G-Income taxes	\$696,313.63	\$611,000.00	\$85,313.63	\$1,421,000.00
H-Gasoline-highway taxes	\$19,809.83	\$39,669.00	-\$19,859.17	\$68,000.00
I-Permits & Licenses	\$11,929.53	\$8,750.00	\$3,179.53	\$15,000.00
J-Revenue sharing	\$95,245.00	\$95,245.00	\$0.00	\$95,245.00
K-Rentals-community center	-\$133.73	\$8,750.00	-\$8,883.73	\$15,000.00
L-Programs-community center	-\$2,488.05	\$4,081.00	-\$6,569.05	\$7,000.00
M-Parking violations	\$64,965.00	\$145,831.00	-\$80,866.00	\$250,000.00
N-4602 Rental Income	\$0.00	\$35,000.00	-\$35,000.00	\$60,000.00
O-Newsletter income	\$16,394.21	\$17,500.00	-\$1,105.79	\$30,000.00
P-Duplicating income	\$0.00	\$0.00	\$0.00	\$0.00
Q-Produce sales commissions	\$6,714.45	\$0.00	\$6,714.45	\$0.00
R-Telephone commission	\$0.00	\$0.00	\$0.00	\$0.00
S-Other income	\$0.00	\$0.00	\$0.00	\$0.00
T-Interest income	\$7,004.94	\$46,669.00	-\$39,664.06	\$80,000.00
Total REVENUES	\$1,547,628.42	\$1,622,495.00	-\$74,866.58	\$2,671,245.00
EXPENDITURES				
GENERAL GOVERNMENT				
I-Elections	\$0.00	\$0.00	\$0.00	\$5,000.00
2A-Financial admin & account.	\$11,108.89	\$10,750.00	\$358.89	\$12,000.00
2B-Administrative costs	\$3,955.31	\$7,000.00	-\$3,044.69	\$12,000.00
2C-Memberships & Conferences	\$11,573.12	\$20,500.00	-\$8,926.88	\$25,000.00
2D-Legal counsel & consultants	\$9,202.90	\$14,581.00	-\$5,378.10	\$25,000.00
2F-Village council reports	\$0.00	\$3,000.00	-\$3,000.00	\$3,000.00
3A-Salaries	\$426,756.96	\$435,750.00	-\$8,993.04	\$747,000.00
3B-Health & life insurance	\$89,815.35	\$81,125.00	\$8,690.35	\$141,750.00
3C-FICA	\$31,586.53	\$33,544.00	-\$1,957.47	\$57,500.00
3D-Workers compensation	\$0.00	\$0.00	\$0.00	\$0.00
3E-Retirement Contribution	\$30,818.18	\$33,831.00	-\$3,012.82	\$58,000.00
4A-Xerox Copiers	\$433.02	\$581.00	-\$147.98	\$1,000.00
4B-Aquarium	\$0.00	\$0.00	\$0.00	\$0.00
4C-Heating & cooling maint	\$6,636.00	\$7,000.00	-\$364.00	\$12,000.00
4D-Building security maint	\$1,810.38	\$2,250.00	-\$439.62	\$4,500.00
5A-Public officers liab ins	\$0.00	\$0.00	\$0.00	\$0.00
5B-Treasurer's bond	\$0.00	\$0.00	\$0.00	\$0.00
5C-Building & general liab ins	\$12,583.00	\$12,583.00	\$0.00	\$12,583.00
6-Telephone & utilities	\$17,558.75	\$26,250.00	-\$8,691.25	\$45,000.00
7-Hospitality & special events	\$2,331.99	\$18,000.00	-\$15,668.01	\$20,000.00
8A-Equipment & supplies	\$6,064.30	\$8,750.00	-\$2,685.70	\$15,000.00
8B-Office & building furniture	\$0.00	\$0.00	\$0.00	\$0.00
8D-4602 N. Park maintenance	\$6,897.93	\$5,831.00	\$1,066.93	\$10,000.00
8E-Comput equipment & supplies	\$261.88	\$1,750.00	-\$1,488.12	\$3,000.00
8F-Center maint & repairs	\$5,758.12	\$14,581.00	-\$8,822.88	\$25,000.00
8G-Maintenance service	\$38,738.40	\$78,750.00	-\$40,011.60	\$135,000.00
Total GENERAL GOVERNMENT	\$713,891.01	\$816,407.00	-\$102,515.99	\$1,369,333.00
PUBLIC SAFETY				
9A-Security patrol contract	\$32,471.41	\$70,000.00	-\$37,528.59	\$120,000.00
9B-Police Field Office	\$1,292.98	\$2,331.00	-\$1,038.02	\$4,000.00
9C-Security vehicle maint	\$3,830.84	\$7,000.00	-\$3,169.16	\$12,000.00

FRIENDSHIP HEIGHTS VILLAGE COUNCIL

Profit & Loss [Budget Analysis]

July 2020 through January 2021

2/3/21

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	Selected Period	Budgeted	\$ Difference	Budgeted
Total PUBLIC SAFETY	\$37,595.23	\$79,331.00	-\$41,735.77	\$136,000.00
PUBLIC WORKS				
10-Bus contract	\$234,215.00	\$280,000.00	-\$45,785.00	\$480,000.00
11A-Street maintenance	\$0.00	\$0.00	\$0.00	\$10,000.00
11B-Sidewalk maintenance	\$8,789.88	\$0.00	\$8,789.88	\$20,000.00
11C-Snow removal	\$8,523.80	\$20,000.00	-\$11,476.20	\$50,000.00
11D-Storm drain maintenance	\$0.00	\$0.00	\$0.00	\$0.00
12A-Waste collection	\$7,077.00	\$14,000.00	-\$6,923.00	\$24,000.00
12B-Recycling	\$1,296.50	\$2,044.00	-\$747.50	\$3,500.00
13-Street lighting	\$11,718.26	\$14,581.00	-\$2,862.74	\$25,000.00
14-Street signs	\$206.50	\$1,000.00	-\$793.50	\$1,000.00
15-Trees	\$5,810.00	\$7,500.00	-\$1,690.00	\$15,000.00
16-Villagescape	\$7,049.00	\$8,169.00	-\$1,120.00	\$14,000.00
Total PUBLIC WORKS	\$284,685.94	\$347,294.00	-\$62,608.06	\$642,500.00
HEALTH, SOCIAL & SHOPPING				
17B-Health & social services	\$110.90	\$7,000.00	-\$6,889.10	\$12,000.00
17C-Housing program	\$0.00	\$0.00	\$0.00	\$0.00
17D-Rothstein Scholarship	\$0.00	\$0.00	\$0.00	\$0.00
Total HEALTH, SOCIAL & SHOPPING	\$110.90	\$7,000.00	-\$6,889.10	\$12,000.00
RECREATION AND PARKS				
18C-Lecture fees	\$1,910.00	\$5,831.00	-\$3,921.00	\$10,000.00
18D-Musicians fees	\$4,578.59	\$12,000.00	-\$7,421.41	\$20,000.00
18E-Instructors fees	\$463.79	\$0.00	\$463.79	\$0.00
18F-Trip fees	\$160.00	\$0.00	\$160.00	\$0.00
18G-Art & theme shows	\$239.88	\$1,750.00	-\$1,510.12	\$3,000.00
18H-Equipment purchases-R & P	\$0.00	\$0.00	\$0.00	\$0.00
18I-Consumable supplies	\$1,062.53	\$3,500.00	-\$2,437.47	\$6,000.00
18J-Art supplies	\$0.00	\$0.00	\$0.00	\$0.00
18K-Lunches, brunches, etc.	\$865.26	\$8,169.00	-\$7,303.74	\$14,000.00
18L-Hospitality	\$0.00	\$0.00	\$0.00	\$0.00
18M-Center special events	\$153.00	\$25,000.00	-\$24,847.00	\$40,000.00
18O-Bamberger Current Events	\$0.00	\$0.00	\$0.00	\$0.00
19-Reading room materials	\$1,409.28	\$2,331.00	-\$921.72	\$4,000.00
20C-Village newsletter	\$13,779.00	\$16,919.00	-\$3,140.00	\$29,000.00
21A-Village Parks-electricity	\$612.53	\$1,169.00	-\$556.47	\$2,000.00
21B-Village Parks-water	\$6,848.29	\$3,500.00	\$3,348.29	\$7,000.00
21C-Village Parks-fount maint	\$9,372.11	\$11,250.00	-\$1,877.89	\$15,000.00
21D-Village Parks-light maint	\$776.82	\$1,750.00	-\$973.18	\$3,000.00
21E-Village Parks-furniture	\$0.00	\$500.00	-\$500.00	\$2,000.00
21F-Village Parks-Walk Maint	\$0.00	\$0.00	\$0.00	\$0.00
21G-Art Fund	\$0.00	\$1,750.00	-\$1,750.00	\$3,000.00
23-Village Parks-landscaping	\$54,655.78	\$58,331.00	-\$3,675.22	\$100,000.00
24-Arborist	\$4,500.00	\$8,750.00	-\$4,250.00	\$15,000.00
Total RECREATION AND PARKS	\$101,386.86	\$162,500.00	-\$61,113.14	\$273,000.00
CAPITAL IMPROVEMENTS FUND				
26-Cap. Improve. Fund Deposit	\$0.00	\$0.00	\$0.00	\$0.00
DEBT SERVICE				
25A-Interest	\$0.00	\$0.00	\$0.00	\$0.00
25B-Interest	\$0.00	\$0.00	\$0.00	\$0.00
25C-Principal	\$0.00	\$0.00	\$0.00	\$0.00
25D-Service charges	\$0.00	\$0.00	\$0.00	\$0.00
Suspense	\$0.00	\$0.00	\$0.00	\$0.00
Total DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00
Total EXPENDITURES	\$1,137,669.94	\$1,412,532.00	-\$274,862.06	\$2,432,833.00
Net Profit / (Loss)	\$409,958.48	\$209,963.00	\$199,995.48	\$238,412.00

FRIENDSHIP HEIGHTS VILLAGE COUNCIL

Account Transactions

7/1/20 to 1/31/21

2/3/21
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Job No.

ID#	Src	Date	Memo/Payee	Debit	Credit
3-4000			Reserve-Capital Improvements		
CR013553	CR	7/1/20	Interest Income July 2020		\$12.16
CR013573	CR	8/3/20	Interest Income August 202		\$9.59
CR013584	CR	9/1/20	Interest Income September		\$6.27
CR013593	CR	10/1/20	Interest Income October 202		\$5.49
CR013618	CR	11/2/20	Interest Income November		\$4.82
22116	CD	11/3/20	OGP Contractors Inc.	\$2,320.00	
CR013641	CR	12/1/20	Interest Income December 2		\$4.30
22157	CD	12/3/20	Home Depot Credit Service	\$217.21	
22182	CD	12/15/20	Bay Town Painting, Inc.	\$35,000.00	
CR013650	CR	1/4/21	Interest Income January 202		\$2.41
				<u>\$37,537.21</u>	<u>\$45.04</u>

FRIENDSHIP HEIGHTS VILLAGE COUNCIL

Account Transactions

7/1/20 to 1/31/21

2/3/21

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Job No.

ID#	Src	Date	Memo/Payee	Debit	Credit
3-5200	Reserve-OPEB Trust				
CR013554	CR	7/1/20	OPEB Interest income July		\$0.30
CR013572	CR	8/3/20	OPEB Interest income Aug		\$0.24
CR013583	CR	9/1/20	OPEB Interest income Sept		\$0.16
CR013594	CR	10/1/20	OPEB Interest income Octo		\$0.14
CR013619	CR	11/2/20	OPEB Interest income Nov		\$0.12
CR013642	CR	12/1/20	OPEB Interest income Dece		\$0.11
GJ002769	GJ	1/4/21	Record OPEB funding for F		\$3,000.00
GJ002771	GJ	1/4/21	Record Cap.Bk Dec. cash an	\$3,000.00	
CR013651	CR	1/4/21	OPEB Interest income Janu		\$0.32
				<u>\$3,000.00</u>	<u>\$3,001.39</u>

FRIENDSHIP HEIGHTS VILLAGE COUNCIL
 4433 SOUTH PARK AVENUE
 CHEVY CHASE, MARYLAND 20815

Balance Sheet

As of January 2021
 2/3/21
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Assets

Cash on hand & in banks

Capital Bank-Operating	\$96,058.15	
Capital Bank-ICS	\$766,728.35	
Capital Bank-Imprest	\$1,000.00	
Capital Bank-Money Market	-\$5,000.00	
Sandy Spring Bank-Operating	\$17,271.50	
Sandy Spring Bank-Imprest	\$154.49	
Sandy Spring Bank-ICS	\$404,280.28	
Bank of America-Checking	\$11,434.07	
Petty cash on hand	\$200.00	
MLGIP-Investment account	\$3,038,190.88	
US Treasury Securities	\$1,250,000.00	
Sandy Spring Bank-Money Market	\$230,764.08	
Total Cash on hand & in banks		\$5,811,081.80

Other assets

MLGIP-Cap. Improve. Fund	\$15,850.55	
MLGIP-OPEB Reserve	\$1,334.36	
Total Other assets		\$17,184.91

Total Assets

\$5,828,266.71

Liabilities

Rental deposits	\$9,503.47	
Total Liabilities		\$9,503.47

Equity

Fund balances		
Reserve-Capital Improvements	\$15,850.55	
Reserve-Rothstein Scholarship	\$6,512.71	
Reserve-VISA World Points	\$11,000.00	
Reserve-OPEB Trust	\$1,334.36	
Reserve-Center Donations	\$21,608.47	
Unreserved-undesignated	\$277,654.86	
General Fund-Current Yr Earni	\$409,958.48	
General Fund-Historical Earnin	\$5,074,843.81	
Total Equity		\$5,818,763.24

Total Liability & Equity

\$5,828,266.71