

## VILLAGE OF FRIENDSHIP HEIGHTS

### VILLAGE COUNCIL

CLARA M. LOVETT, *Mayor*  
JOHN R. MERTENS, *Chairman*  
MICHAEL J. DORSEY, *Vice Chairman*  
PAULA DURBIN, *Secretary*  
KATHLEEN COOPER, *Treasurer*  
DAVID LEWIS, *Parliamentarian*  
MELANIE ROSE WHITE, *Historian*

JULIAN P. MANSFIELD, *Village Manager*

LESLIE STRATHMANN, *Village Manager 1987-1996*

4433 SOUTH PARK AVENUE  
CHEVY CHASE, MARYLAND 20815

Phone: 301-656-2797

Fax: 301-907-3922

Email: [info@friendshipheightsmd.gov](mailto:info@friendshipheightsmd.gov)

Website: [www.friendshipheightsmd.gov](http://www.friendshipheightsmd.gov)



### APPROVED MINUTES

### PUBLIC SESSION FRIENDSHIP HEIGHTS VILLAGE COUNCIL MEETING September 15, 2015

#### **ATTENDEES:**

Clara M. Lovett, Mayor; John R. Mertens, Chairman; Paula Durbin, Secretary; Kathleen Cooper, Treasurer; David Lewis, Parliamentarian; Julian Mansfield, Village Manager; Robert Shapiro, Assistant Village Manager; and approximately 35 residents.

#### **ABSENT:**

Michael J. Dorsey, Vice Chairman, and Melanie Rose White, Historian.

#### **CALL TO ORDER**

At 7:30 p.m. Mr. Mertens called the Village Council Meeting to order.

#### **COMMENTS/QUESTIONS TO AND FROM COUNCIL:**

None.

#### **ANNOUNCEMENTS:**

Ms. Lovett made the following announcements:

The Village will be participating once again in National Prescription Drug Take-Back Day on Saturday, September 26, from 10:00 a.m. to 2:00 p.m. A Montgomery County Police officer will be in the Village Center lobby to collect unwanted or expired prescription drugs for safe disposal.

The Capital Improvements Committee will meet on Tuesday, October 6, at 5:30 p.m. at the Center.

Next month's Council meeting will be Tuesday, October 13, due to the Columbus Day Holiday on the 12<sup>th</sup>.

A shredding truck will be back in the Village on Wednesday, October 14, from 5:00 – 7:00 p.m. This service is free to Village residents.

**SECRETARY'S REPORT:**

Ms. Durbin presented the public and executive session minutes of the Council meetings held on July 13, 2015, and recommended approval.

- (R) Ms. Durbin moved, Ms. Cooper seconded, that the public and executive session minutes of the Council meetings held on July 13, 2015, be approved. The motion carried. (5-0-0)**

**TREASURER'S REPORT:**

Ms. Cooper presented the financial summaries for the periods ending July 31, 2015, and August 31, 2015.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

**Discussion/vote on pavement repair on North Park Avenue:** Mr. Mertens stated that the single proposal received was from State Construction Corporation for pavement repair on North Park Avenue in the amount of \$5,700.

**The proposal from State Construction Corporation for pavement repair on North Park Avenue in the amount of \$5,700 was approved by unanimous consent.**

**Discussion/vote on gutter replacement at Village Center:** Mr. Mertens stated that the single proposal received was from Samuel C. Boyd, Inc. for gutter replacement at the Village Center in the amount of \$8,060.

**The proposal from Samuel C. Boyd, Inc. for gutter replacement at the Village Center in the amount of \$8,060 was approved by unanimous consent.**

**Discussion/vote on proposals to hire owner's advocate to coordinate Village Center improvement projects:** Mr. Mertens stated that it was the general consensus of the Capital Improvements Committee at the July meeting that the Council should hire an owner's advocate (project manager) to coordinate the various improvement projects needed for the Center. He noted that while the Council has not formally accepted the idea of an owner's advocate, staff was asked to advertise for bids. The bids will be discussed at the October meeting.

**Approval of new agreement with Village attorney:** Mr. Mansfield reported that the Village attorney, Ron Bolt, has established his own firm. The Council entered into an agreement with Ron last December (following the retirement of our longtime attorney). Ron specializes in municipal and local government issues and has been very responsive and proactive in bringing several issues to our attention. His billing rate remains the same with the new agreement.

**The agreement from Bolt Legal, LLC, to provide legal services as requested by the Village Council was approved by unanimous consent.**

**Approval of issuing request for proposals to redesign Village website:** Ms. Durbin reported that the Communications Committee had received excellent input from staff and residents for the preparation of the request for proposals to redesign the Village website. She recommended authorization to publicize the request for proposals as presented to the Council.

**The Council authorized the publicizing of the request for proposals to redesign the Village website by unanimous consent.**

**Presentation by Chevy Chase Land Company on proposed repositioning of the Chevy Chase Center commercial property:** Ms. Lovett introduced Miti Figueredo, Vice President of the Chevy Chase Land Company. Ms. Figueredo discussed the proposed repositioning of the Chevy Chase Center commercial property to better serve the Chevy Chase/Friendship Heights community.

**ADJOURNMENT:**

**There being no further business before the Council, Mr. Lewis moved, Ms. Durbin seconded, to adjourn the meeting at 8:10 p.m. and move to Executive Session as provided under Section 3.305(b)(3) of the Maryland State Code. The motion carried. (5-0-0)**

Respectfully submitted,

  
Paula Durbin  
Secretary